

**REGULAR TERM  
REGULAR SESSION  
DECEMBER 18, 2025**

On this the 18<sup>th</sup> day of December, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from November 25, 2025 and December 9, 2025 were submitted.

A motion was made by Comm. Frenzel, seconded by Comm. Martin, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for FY2025 - 2026 Budget, and take any necessary action.**

There were none.

**Consider Host Agency Agreement with AARP Foundation for Senior Community Service Employment Program, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to approve the Host Agency Agreement with AARP Foundation for Senior Community Service Employment Program and authorize the County Judge to sign. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider clarifying Transfer Station Rate Increase for household waste for commercial waste, take any necessary action.**

Discussion was had to clarify the rate increases for the JC Transfer Station to take effect on January 1, 2026. Rate changes are as follows:

**Household Waste:**

**HHT:**

- Increase from 0.06 to 0.075 for all residential
- Increase from 0.07 to 0.090 for all commercial

**HBT:**

- 13gal up to 30gal increase from \$1/bag to \$2/bag
- 30gal and above increase from \$3/bag to \$4/bag

\*Both HHT and HBT to increase our minimum from \$10 to \$12

\*Metal (\$.05/lb) and Concrete (\$.03/lb) will stay at current rate.

**APPROVED**

December 18, 2025

**Tires:**

- Light Car/Truck price at \$5/tire, or \$0.1495/lb
- Semi Tires will be charged individually:
  1. Regular(Up to 30 inches) - \$20/ea
  2. Above Regular(30 inches and above) - \$50/ea
- Agriculture Tires will be charged individually:
  1. Small/Medium(Up to 36 inches) - \$45/ea
  2. Large/XLarge(36 inches and above) - \$75/ea

**Brush:**

- Increase from \$6/cu yd to \$7/cu yd for all residential
- Rate for all Commercial will be charged at \$8/cu yd

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to clarify and approve the Transfer Station Rate Increase for household waste for commercial waste Motion carried. Clerk's Note: A copy of the list on file among exhibits of Commissioners' Court.

**Consider Jackson County Road Special Use Agreement with Oxbow EP, LLC, on County Roads 401 and 402, Precinct 1, and take any necessary action.**

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the Jackson County Road Special Use Agreement with Oxbow EP, LLC, on County Road 402, Precinct 1. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider resolution amending Texpool authorized representatives, and take any necessary action.**

A motion was made by Comm. Bubela, seconded by Comm. Frenzel, to table the agenda item. Motion carried.

**Consider amendment one (1) to the Matagorda Bay Mitigation Trust Contract No 058 to extend the Shoreline Preservation and Public Access Improvement to Lavaca River at FM 616 project to August 31, 2026, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Bubela, to approve the amendment one (1) to the Matagorda Bay Mitigation Trust Contract No 058 to extend the Shoreline Preservation and Public Access Improvement to Lavaca River at FM 616 project to August 31, 2026. Motion carried.

Clerk's Note: A copy of the Contract on file among exhibits of Commissioners' Court.

**Consider the acceptance of a \$10,000 donation from Harrison Stafford II to the Jackson County Historical Commission, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to accept a \$10,000 donation from Harrison Stafford II to the Jackson County Historical Commission. Motion carried.

Clerk's Note: A copy of the donation on file among exhibits of Commissioners' Court.

**Consider the permanent equipment transfer from the Edna Police Department of the Safariland Armor Front and Back Bullet Proof Vest (SN 10240067294 & 10240072627) for Chief Deputy Derrick Bermea (301) and the Safariland Armor Bullet Proof Vest (SN 10240028272) for Deputy Sheriff Bridget Bustamante (311), and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Frenzel, to approve the permanent equipment transfer from the Edna Police Department of the Safariland Armor Front and Back Bullet Proof Vest (SN 10240067294 & 10240072627) for Chief Deputy Derrick Bermea (301) and the Safariland Armor Bullet Proof Vest (SN 10240028272) for Deputy Sheriff Bridget Bustamante (311). Motion carried.

Clerk’s Note: A copy of the transfer documentation on file among exhibits of Commissioners’ Court.

**Discuss and consider the adoption of the Jackson County Purchasing Manual, and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Frenzel to approve the adoption of the Jackson County Purchasing Manual. Motion carried.

Clerk’s Note: A copy of the manual on file among exhibits of Commissioners’ Court.

**Consider the approval of a grant application to the Local Hazard Mitigation Plan Program through the General Land Office to update the County's Hazard Mitigation, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel to approve the grant application to the Local Hazard Mitigation Plan Program through the General Land Office to update the County's Hazard Mitigation. Motion carried.

**Consider Treasurers’ Report for month of November, and take any necessary action.**

Mary Horton, Treasurer, submitted the Treasurer’s Report for the month of November to the Court.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the Treasurer’s report. Motion carried.

Clerk’s Note: A copy of the report on file among exhibits of Commissioners’ Court.

**Consider Payment of County and Precinct bills and court orders.**

It was noted that there were no court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to pay the County and Precinct bills with corrections. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Frenzel to approve the payroll changes. Motion carried.

COMMISSIONERS’  
COURT  
PAYROLL  
CHANGES  
December 18,  
2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Siecko, Christy	Auditor	Re-eval of position	\$18.00	\$19.50	12/20/2025
Threadgill, Kristie	Auditor	Re-eval of position	\$18.90	\$19.50	12/20/2025
Gutierrez, Frances	SB22-Rural LE Salary	Peace Officer certification.			
	Assistance Grant	Master	\$0.53	\$0.80	12/06/2025

**Ratify Professional Master Service Agreement and Task Order Agreement with H2O Partners, Inc. for the development of an updated Local Hazard Mitigation Plan and grant funding assistance, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Martin to ratify Professional Master Service Agreement and Task Order Agreement with H2O Partners, Inc. for the development of an updated Local Hazard Mitigation Plan and grant funding assistance. Motion carried.

**Receive various county reports, news and information.**

Rick Boone notified Court that he has a truck having an engine replaced. Cyber security training is available for the new year.

**ADJOURNMENT**

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 9:30 a.m.

Meeting **ADJOURNED**

**APPROVED** this the 13<sup>th</sup> day of January 2026.

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Jill Sklar  
County Judge

ATTEST:

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Katherine M. Respondek, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas